



LSU HEALTH SHREVEPORT

ldh.la.gov/schooltesting

What: Program intro/announcement email

From: Organization leader, i.e., school principal

To: All program participants, i.e., teachers, staff, students, and families

When: Before testing begins

Subject:

Introducing a new COVID-19 testing program for [Northwood High School](#) and [Caddo Parish Schools](#).

Body copy:

Hello Falcon *Family*,

As we begin this new school year, the health and safety of all students and staff remains our top concern. I'm excited to announce that [Northwood High School](#) is starting a voluntary weekly COVID-19 testing program to help keep our school community safe and allow us to have regular in-person learning. Through this program, we will offer the highest quality PCR testing available at no cost to teachers, staff, students, and families.

Keeping school buildings open depends our ability to identify and take immediate action to address COVID-19 concerns on our campus. By identifying infections early, weekly testing will help keep transmission low and students in school for in-person learning, sports, and extracurricular activities.

This program will allow [Northwood High School](#) to test both symptomatic and asymptomatic individuals and reduce the risk to our school community. Each week a trained healthcare team FROM LSUHS will visit to conduct the testing program using a short nasal swab. The samples will be couriered to the CLIA-certified laboratory and tested using PCR technology. Results will be delivered by text or email by the end of the following day and any individuals with positive tests will be contacted by our team about next steps.

You will soon receive an email with information on how to register and what to expect when testing. Every additional person tested reduces the chance of the virus spreading in our community so it is my hope that all our families will take advantage of the opportunity to help our school be as safe as it can possibly be and to remain open without any disruption.

If you have any questions or concerns, please reach out to LSUHS at 318-675-7588 or visit the website at www.lsuhs.edu.

We deeply appreciate your partnership and your commitment to keeping our school community safe and healthy.

Shannon Wall

Principal, Northwood High School

